**SADD PVSA FAQs**

**Can I fax or email my submission?** No, we cannot accept faxed or emailed submissions. Submissions must be made through the online application found here: https://sadd.org/2020-sadd-pvsa-application-form

**Will I be notified when my submission is received?** Yes, you will receive a confirmation email.

**Do the verifying letters from the organizations where I served have to be on their letterhead or can I use my own form and have someone from the organization sign it?** Verification letters of hours served **must** come from the organization on their letterhead. Nothing else will be accepted.

**Do I need a letter from each organization where I served?** Yes. Any hours you are submitting must be verified by the organization.

**Does my time log need to reflect each day I volunteered, and hours served on those days, or can I put a range of dates with total hours?** You must log each day with a date and record your hours served for that day. We cannot accept a log that has only a range such as: February 1-15, 2020, 40 hours.

**Can I submit my time log and then send the letters and everything else later?** No. Packages must be complete.

**I received a PVSA last year. Can I apply again?** Yes. You can apply every year.

**Can I send in my submission before the deadline?** Yes.

**Can I count time driving to and from my community service?** No. Unless, your service is the driving. For example: driving elderly people to doctor appointments for a retirement home.

**Can I count non-SADD related community service?** Yes, you can count any community service. This can be volunteering at a food bank, animal shelter or conducting SADD activities in your school and community.

**What are the dates of eligible service?** The dates are September 1, 2020 to September 1, 2021.

Please contact Elizabeth Vermette at evermette@sadd.org for more information.